

## SENARAI KURSUS LAX YANG DITAWARKAN BAGI SEMESTER 2, 2016/17

### *List of LAX courses offered in Semester 2, 2016/17*

Sila ambil maklum bahawa terdapat perubahan berkaitan pelaksanaan kursus LAX mulai Semester 2, 2016/17.

*Please take note that there are some changes related to the implementation of LAX courses in Semester 2, 2016/17.*

- Hanya kursus LAX 6-mata ditawarkan  
*Only 6-point LAX courses are offered.*

Pelajar yang memerlukan kursus LAX 12-mata atas sebab-sebab yang dibenarkan seperti akan menjalani latihan industri, menyertai program mobiliti dan alasan-alasan lain yang dibenarkan perlu membuat permohonan secara bertulis kepada Ketua Bahagian Kemahiran Bahasa Inggeris, CALC dan menyertakan Borang Maklumat Pelajar & Kursus LAX yang telah siap diisi.

*Students who need to enroll in a 12-point LAX course due to permitted reasons such as undergoing industrial training and joining a mobility programme are required to send in a written application addressed to the Head of English Language Proficiency Division, CALC together with the **Student Information Form: List of LAX Courses Completed** that has been completed.*

- Pelajar bebas memilih dan mendaftar bagi satu daripada mana-mana 11 kursus LAX 6-mata yang ditawarkan selagi kuota bagi kursus LAX yang dipilih belum penuh.

*Students are free to choose and register for any one of the 11 6-point LAX courses offered, subject to availability of quota.*

## **SINOPSIS KURSUS–KURSUS LAX BAGI SEMESTER 2, 2016/17**

### *Synopsis of LAX courses offered in Semester 2, 2016/17*

NAMA LAX	:	<b>LAX 2003 Movie Review</b>
NILAI MATA LAX	:	6 (2 jam x 6 minggu)
DESKRIPSI	:	<p>In this activity, students watch movies and review them.</p> <p>In groups of 8-10, students:</p> <ul style="list-style-type: none"><li>• watch a movie every two weeks.</li><li>• discuss the movies and produce a review of each movie.</li><li>• video-record their weekly meetings and upload them on to a dedicated website.</li></ul>
PELAKSANAAN	:	<ol style="list-style-type: none"><li>1. Students meet two hours per week for six weeks to complete the task.</li><li>2. Facilitators monitor student attendance and participation.</li><li>3. Venues will be at appropriate locations.</li></ol>
KEPERLUAN PENYEMPURNAAN LAX	:	<ol style="list-style-type: none"><li>1. Minimum 80% attendance</li><li>2. Participation</li><li>3. Completion of project/task</li></ol>

NAMA LAX	:	<b>LAX 2005 Karaoke in English</b>
NILAI MATA LAX	:	6 (2 jam x 6 minggu)
DESKRIPSI	:	<p>In this activity, students participate in karaoke activities, produce video recordings of their reflections on the songs, and upload video recordings of their performances for a karaoke competition.</p> <p>In groups of 4-5, students:</p> <ul style="list-style-type: none"> <li>• participate in weekly karaoke activities.</li> <li>• produce a weekly three-minute recording of the group's reflection on the songs; each person must express his/her views,</li> <li>• produce and upload the group's best performance on to a dedicated website for a karaoke competition.</li> </ul>
PELAKSANAAN	:	<ol style="list-style-type: none"> <li>1. Students meet two hours per week for six weeks to complete the task.</li> <li>2. Facilitators monitor student attendance and participation.</li> <li>3. Venues will be at appropriate locations.</li> </ol>
KEPERLUAN PENYEMPURNAAN LAX	:	<ol style="list-style-type: none"> <li>1. Minimum 80% attendance</li> <li>2. Participation</li> <li>3. Completion of project/task</li> </ol>

NAMA LAX	:	<b>LAX 2007 Get Groomed!</b>
NILAI MATA LAX	:	6 (2 jam x 6 minggu)
DESKRIPSI	:	<p>In this activity, students plan and produce three grooming instruction videos for selected situations.</p> <p>In groups of 5-6, students:</p> <ul style="list-style-type: none"> <li>• discuss and decide three different situations (e.g. job interview, company dinner, engagement ceremony),</li> <li>• produce three video recordings (5-8 minutes per recording) of grooming tutorials; each person must speak in at least one tutorial,</li> <li>• upload the group's tutorial every two weeks onto a dedicated website.</li> </ul>
PELAKSANAAN	:	<ol style="list-style-type: none"> <li>1. Students meet two hours per week for six weeks to complete the task.</li> <li>2. Facilitators monitor student attendance and participation.</li> <li>3. Venues will be at appropriate locations.</li> </ol>
KEPERLUAN PENYEMPURNAAN LAX	:	<ol style="list-style-type: none"> <li>1. Minimum 80% attendance</li> <li>2. Participation</li> <li>3. Completion of project/task</li> </ol>

NAMA LAX	:	<b>LAX 2009 Language Art</b>
NILAI MATA LAX	:	6 (2 jam x 6 minggu)
DESKRIPSI	:	<p>In this activity, students produce creative pieces such as greeting cards, bookmarks, stickers and motivational posters using adages, proverbs, and idioms in English. At the end of the activity, students organise an exhibition/sale to display their work.</p> <p>In groups of 5-6, students:</p> <ul style="list-style-type: none"> <li>• design and produce at least five creative pieces per student,</li> <li>• video record their weekly meetings where each student has to describe his/her work,</li> <li>• organise an exhibition/sale of their work in UPM.</li> </ul>
PELAKSANAAN	:	<ol style="list-style-type: none"> <li>1. Students meet two hours per week for six weeks to complete the task.</li> <li>2. Facilitators monitor student attendance and participation.</li> <li>3. Venues will be at appropriate locations.</li> </ol>
KEPERLUAN PENYEMPURNAAN LAX	:	<ol style="list-style-type: none"> <li>1. Minimum 80% attendance</li> <li>2. Participation</li> <li>3. Completion of project/task</li> </ol>

NAMA LAX	:	<b>LAX 2011 My Comic Strip</b>
NILAI MATA LAX	:	6 (2 jam x 6 minggu)
DESKRIPSI	:	<p>In this activity, students plan and produce two comic strips in English. At the end of the activity, students organise an exhibition to display their work.</p> <p>In groups of 5-6, students:</p> <ul style="list-style-type: none"> <li>• discuss and produce two comic strips in English,</li> <li>• submit and upload the comic strips every three weeks on a dedicated website,</li> <li>• video record their thoughts on the project.</li> </ul>
PELAKSANAAN	:	<ol style="list-style-type: none"> <li>1. Students meet two hours per week for six weeks to complete the task.</li> <li>2. Facilitators monitor student attendance and participation.</li> <li>3. Venues will be at appropriate locations.</li> </ol>
KEPERLUAN PENYEMPURNAAN LAX	:	<ol style="list-style-type: none"> <li>1. Minimum 80% attendance</li> <li>2. Participation</li> <li>3. Completion of project/task</li> </ol>

NAMA LAX	:	<b>LAX 2013 After Five</b>
NILAI MATA LAX	:	6 (2 jam x 6 minggu)
DESKRIPSI	:	<p>In this activity, students produce video recordings of UPM student activities after 5 p.m.</p> <p>In groups of 5-6, students record three separate activities in which UPM students participate after 5 p.m. Each activity:</p> <ul style="list-style-type: none"> <li>• can be within or outside UPM,</li> <li>• should be ten minutes in length,</li> <li>• should contain snippets of the activities and short interviews with the participants,</li> <li>• needs to be uploaded every two weeks onto a dedicated website.</li> </ul>
PELAKSANAAN	:	<ol style="list-style-type: none"> <li>1. Students meet two hours per week for six weeks to complete the task.</li> <li>2. Facilitators monitor student attendance and participation.</li> <li>3. Venues will be at appropriate locations.</li> </ol>
KEPERLUAN PENYEMPURNAAN LAX	:	<ol style="list-style-type: none"> <li>1. Minimum 80% attendance</li> <li>2. Participation</li> <li>3. Completion of project/task</li> </ol>

NAMA LAX	:	<b>LAX 2015 Have Food Will Travel</b>
NILAI MATA LAX	:	6 (2 jam x 6 minggu)
DESKRIPSI	:	<p>In this activity, students plan and produce video reviews on five places where one can find eateries that are unique, affordable and offer delicious food or drinks.</p> <p>In groups of 5-6, students produce one video-recorded review every week (from Week 2) on an eatery. Each review:</p> <ul style="list-style-type: none"> <li>• should feature two group members as the show hosts,</li> <li>• should be between 5-10 minutes for each eatery,</li> <li>• should show the hosts talking about the location, food or drinks and prices, and should feature patrons' comments,</li> <li>• needs to be uploaded every week onto a dedicated website.</li> </ul> <p>Each group will decide if it wants to upload their best food video review on YouTube.</p>
PELAKSANAAN	:	<ol style="list-style-type: none"> <li>1. Students meet two hours per week for six weeks to complete the task.</li> <li>2. Facilitators monitor student attendance and participation.</li> <li>3. Venues will be at appropriate locations.</li> </ol>
KEPERLUAN PENYEMPURNAAN LAX	:	<ol style="list-style-type: none"> <li>1. Minimum 80% attendance</li> <li>2. Participation</li> <li>3. Completion of project/task</li> </ol>

NAMA LAX	:	<b>LAX 2017 Tell-A-Tale</b>
NILAI MATA LAX	:	6 (2 jam x 6 minggu)
DESKRIPSI	:	<p>In this activity, students tell short stories to young children at various locations around UPM.</p> <p>Students work in groups of 3-4 to conduct storytelling sessions.</p> <ul style="list-style-type: none"> <li>• The theme must be age appropriate.</li> <li>• Students must use using props and/or visual aids.</li> <li>• Every member needs to tell at least a story.</li> <li>• The story telling sessions need to be recorded and uploaded onto a website every three weeks.</li> </ul>
PELAKSANAAN	:	<ol style="list-style-type: none"> <li>1. Students meet two hours per week for six weeks to complete the task.</li> <li>2. Facilitators monitor student attendance and participation.</li> <li>3. Venues will be at appropriate locations.</li> </ol>
KEPERLUAN PENYEMPURNAAN LAX	:	<ol style="list-style-type: none"> <li>1. Minimum 80% attendance</li> <li>2. Participation</li> <li>3. Completion of project/task</li> </ol>

NAMA LAX	:	<b>LAX 2019 DIY Project</b>
NILAI MATA LAX	:	6 (2 jam x 6 minggu)
DESKRIPSI	:	<p>In this activity, students produce instructional videos for DIY (Do-It-Yourself) projects.</p> <p>In groups of 8-10, students:</p> <ul style="list-style-type: none"> <li>• discuss and produce two DIY projects based on any used items or clothes,</li> <li>• explain and demonstrate every step of each project, and video-record the demonstrations,</li> <li>• upload the videos on a dedicated website at the end of Week 3 and Week 6.</li> </ul>
PELAKSANAAN	:	<ol style="list-style-type: none"> <li>1. Students meet two hours per week for six weeks to complete the task.</li> <li>2. Facilitators monitor student attendance and participation.</li> <li>3. Venues will be at appropriate locations.</li> </ol>
KEPERLUAN PENYEMPURNAAN LAX	:	<ol style="list-style-type: none"> <li>1. Minimum 80% attendance</li> <li>2. Participation</li> <li>3. Completion of project/task</li> </ol>

NAMA LAX	:	<b>LAX 2023 Music Video</b>
NILAI MATA LAX	:	6 (2 jam x 6 minggu)
DESKRIPSI	:	<p>In this activity, students write song lyrics and produce a music video.</p> <p>In groups of 5-6, students:</p> <ul style="list-style-type: none"> <li>• write at least two song lyrics based on either existing music (minus one) or original music,</li> <li>• video-record their weekly meetings where group members take turns to talk about the progress of the music video,</li> <li>• sing their compositions and produce a music video of these songs; the duration of the video is between 5-8 minutes.</li> </ul> <p>The music video with lyrics will be uploaded on to a dedicated website at the end of Week 6, to be voted by UPM students and staff for the best music video.</p>
PELAKSANAAN	:	<ol style="list-style-type: none"> <li>1. Students meet two hours per week for six weeks to complete the task.</li> <li>2. Facilitators monitor student attendance and participation.</li> <li>3. Venues will be at appropriate locations.</li> </ol>
KEPERLUAN PENYEMPURNAAN LAX	:	<ol style="list-style-type: none"> <li>1. Minimum 80% attendance</li> <li>2. Participation</li> <li>3. Completion of project/task</li> </ol>

NAMA LAX	:	<b>LAX 2025 Parody</b>
NILAI MATA LAX	:	6 (2 jam x 6 minggu)
DESKRIPSI	:	<p>In this activity, students plan and produce a parody.</p> <p>In groups of 5-6, students:</p> <ul style="list-style-type: none"> <li>• discuss and decide on a theme for their parody,</li> <li>• plan and produce a 5-7 minute parody</li> <li>• video record their weekly meetings to be uploaded onto a dedicated website</li> <li>• present their parody to a live audience in Week 6</li> </ul>
PELAKSANAAN	:	<ol style="list-style-type: none"> <li>1. Students meet two hours per week for six weeks to complete the task.</li> <li>2. Facilitators monitor student attendance and participation.</li> <li>3. Venues will be at appropriate locations.</li> </ol>
KEPERLUAN PENYEMPURNAAN LAX	:	<ol style="list-style-type: none"> <li>1. Minimum 80% attendance</li> <li>2. Participation</li> <li>3. Completion of project/task</li> </ol>

**CONTOH SURAT PERMOHONAN UNTUK MENDAFTAR KURSUS LAX 12 MATA BAGI SEMESTER 2, 2016/17**

*Sila ambil perhatian:*

- *Hanya pelajar yang mempunyai alasan yang kukuh dan dibenarkan yang boleh membuat permohonan*
- *Sebaik-baiknya surat permohonan hendaklah di sediakan oleh pihak fakulti pelajar terbabit.*

**-- Contoh Format Surat --**

Tarikh:

Pn. Hjh Norlida Abu Bakar  
Ketua Bahagian Kemahiran Bahasa Inggeris  
Pusat Pemajuan Kompetensi Bahasa  
Universiti Putra Malaysia  
43400 Serdang, Selangor

Puan,

**PERMOHONAN MENDAFTAR BAGI KURSUS LAX 12-MATA BAGI SEMESTER , 2016/17  
2016/17**

Dengan hormatnya saya merujuk kepada perkara di atas.

*Nyatakan tujuan surat.*

*Berikan butiran peribadi (No. Matrik, No. Telefon Bimbit)*

*Nyatakan alasan untuk mendaftar bagi LAX 12-mata.*

Sekian, terima kasih.

**BERILMU BERBAKTI**

Yang Benar,

(NAMA PENGHANTAR)

*\*Lampirkan surat-surat berkaitan dan **Borang Student Information Form: List of LAX Courses Completed** yang telah dilengkapkan.*

## STUDENT INFORMATION FORM: LIST OF LAX COURSES COMPLETED

### IMPORTANT:

Students are required to complete and attach this form together with an application letter addressed to the Head of English Language Proficiency Division, CALC for approval to register for a 12-point LAX course in Semester 2, 2016/17.

### LIST OF LAX COURSES COMPLETED

Name	
Matric Number	
Programme Code & Faculty	/
Mobile Number & Email Address	/
Current Semester	
Number of LAX points required for graduation	
List of LAX courses completed	LAX Code & Name <span style="float: right;">LAX Point</span>
	1.
	2.
	3.
	4.
	5.
	6.
	TOTAL Existing Points _____

Signature: .....

Date: .....